

The Town of Crown Point held the Organizational Meeting Thursday January 12, 2017

Members present: Supervisor Charles Harrington, Councilperson Ivan Macey, Councilperson Walter Worth, Councilperson Tara Peters

Others present: Todd Debrobander, John Capek, Clint Griffin, Clayton Menser

Supervisor called meeting to order at 6:00 PM

Pledge of Allegiance

Committee Appointments

Highway Walter Worth

Sidewalks Ivan Macey

Parks & Waterfront Ivan Macey

Building & Personal Property Insurance Walter Worth

Health Insurance Tara Peters

Lighting & Energy Sherlene Barrows

Beautification Sherlene Barrows

Youth Commission Sherlene Simpson Barrows

Water/Wastewater Ivan Macey

Library Sherlene Barrows

Publicity , Website Tara Peters

Policy Review Walter Worth

Economic Development Charles Harrington

Senior/Senior Van Charles Harrington

Emergency Preparedness Walter Worth

School **Tina Peters**

Community Garden **Charles Harrington**

Hamlet Expansion **Walter Worth**

Budget Officer **Kimberly Woods**

Marriage Officer **Seth Celotti**

Events Committee **TBA**

Memorial Day Committee Jodi Gibbs Chair

C. Peters Made the motion to approve all Committee Appointees.
C. Worth second. All aye. Motion carried.

C. Worth Made the motion to conduct all meetings under Roberts Rules of Order except when superceded by Municipal Law. C. Macey second. All aye. Motion carried.

List of Officers

Budget Officer	Kimberly Woods
Health Officer	TBA
Animal Control	James Marshall
Registrar	Linda Woods
Historian	Joan Hunsdon
Assessor	Richard Maxwell
Water Superintendent District 1 & 2	Gary Allen (Water/Wastewater Operator)
Water and Wastewater Maintenance	Kevin Gadway Gary Allen
Clerk to Supervisor	Kimberly Woods
Safety Officer	Kevin Gadway
Maintenance Person	Kevin Gadway
Board of Assessment & Review	Term to Expire
	9-30-2016 TBA
Doug Woods	9-30-2018
Christopher Spaulding	9-30-2020
Steve Mackay	9-30-2019
Chris Johnson Chairman	9-30-2017
Code Enforcement Officer & Junkyard	William Ball

C. Worth made the motion to approve the appointment of all Town Officials and Terms of appointment. C. Peters second. All aye. Motion carried.

Town Positions and Salaries 2010

Supervisor	21,653.00
Town Clerk/ Tax Collector	18,165.00
Town Councilpersons (4)	4,125.00
Town Justice	12,860.00
Highway Superintendent	46,146.00
Deputy Supervisor	1,452.00
Deputy Town Clerk	12.27 Hourly
Clerk to Supervisor	22,314.00

Town Historian	1,009.00	
Animal Control Officer	3,447.00	Yearly
Justice Clerk	12.03	Hourly
Maintenance Person	16.53	Hourly
Highway Mechanic	17.66	Hourly
Heavy Equipment Operator	16.53	Hourly Bi-weekly
Laborer on Call	12.27	Hourly Bi-weekly
Water Superintendent	18.90	Hourly Bi-weekly
Water/Wastewater Operator	18.90	Hourly Bi-weekly
Health Officer	1,078.00	Annually
Maintenance Helper	12.27	Hourly Bi-weekly
Board of Assessment and Review Chairman	306.00	Annually
Board of Assessment and Review Secretary	378.00	Annually
Board of Assessment and Review Members (3)	225.00	Annually
Water /Wastewater maintenance person	12.27	Hourly Bi-weekly
Asst. Water/Wastewater Superintendent	17.55	Hourly
Watchman	4,381.00	Bi-weekly
Code Enforcement Officer	4,802.00	Annually
Town Attorney	TBA	
Assessor	\$18,890.00	Bi-weekly

C. Worth Made the motion to approve Town Officials and Salaries of Town positions for 2017. C. Peters second. All aye. Motion carried.

Board meeting day and time

C. Macey made the motion that Town Board meetings shall be held on the second Thursday of the month, auditing the bills will be at 5:30 PM and Regular meeting will open at 6:00 P.M. C. Peters second. All Aye. Motion carried.

Delegation of Duties

C. Worth made the motion to approve delegation of duties as stated. The following Offices and committees shall be responsible for duties as specified and shall hereby be authorized to incur necessary expense within limitations of the Current Budget year. C. Peters second. All aye. Motion carried.

Supervisor

The Supervisor shall be responsible for all Town owned lands for their maintenance and development.

Youth Commission

The Youth Commission shall be responsible for the recreational and cultural development of the Youth during 2017.

The Senior Citizens shall be responsible for the recreational and cultural development

Newspapers

C. Peters made the motion to approve Sun Community News , Plattsburgh Press, and Post Star as newspapers for the Town of Crown Point during 2017. C. Worth second. All Aye. Motion carried.

Banks

C. Peters made the motion that an account in the name of the Town of Crown Point be Opened of kept with the Champlain National Bank, Crown Point and Glens Falls National of

Glen Falls, New York and Class Management Systems For deposit in said Banks to the credit of the Town from time to time any or all monies, Checks, drafts, notes and acceptances or otherwise which may be hereinafter come into it's Possession and said Banks be and are hereby authorized to make payments from the funds on Deposit with them according to checks, drafts, notes and acceptances of this Town signed by Charles Harrington, Supervisor or his duly appointed Deputy, including checks drawn to his Or their own order. All monies deposited in the account of the Champlain National Bank. The Supervisor is authorized to deposit investment funds in any legal bank and wherever the Interest return is the highest. C. Macey second. All aye. Motion carried.

Investment Policies

C. Peters made the motion that the Town of Crown Point follow investment policies and Guidelines pending verification to insure that investments are mature when the cash is required to finance operations and to insure competitive rate of return, as filed in the Town Office Annual Report Statement. C. Worth second. All aye. Motion carried.

C. Worth made the motion that the Supervisor be authorized to use a statement savings for the General Fund and Highway Fund as was in 2017 .C. Macey second. All aye. Motion Carried.

Mileage Rate

C. Worth made the motion that the mileage rate for Town Officials when performing Town business be set at .53.5 cents per mile. C. Peters second. All aye. Motion carried.

Officials

C. Worth made the motion that Officials may be authorized to obtain clerical aid as Needed. C. Peters second. All aye. Motion carried

Deputies

C. Worth made the motion the Supervisor may hereby be authorized to appoint a Deputy and the Town Clerk may also authorized to appoint three persons as her Deputies, and the Highway Superintendent may be hereby authorized to appoint two Deputies.

Deputy Supervisor Tara Peters

Deputy Town Clerk Kevin Gadway, Eugene Woods

Deputy Highway Superintendent Theresa Ingleston, Kevin Woods

C. Peters second. All aye. Motion carried.

Supervisor will be the Ex-Officio of all Committees, and all decisions must come back to the Town Board for approval and no decisions are to be made without Board approval.

Senior Citizens

President Esther Massett

Vice President Laura Groshans

Secretary Norma Russell

Treasurer Patricia Sawyer

Peters moved Resolution to approve Supervisor Ex-Officio and Senior Citizens Officers. C. Macey second. All aye. Motion carried.

Adjournment

C. Worth made the motion to adjourn. C. Peters second. All aye. Motion carried.

Time:

6:14 PM

Attest to:

Linda L. Woods

Town Clerk